RECORD OF PROCEEDINGS

Orwell Village Council **REGULAR Meeting** **Date: April 21, 2026**

Council President Ruks called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk-Finance Director Kim McKinley performed roll call and the following council members were present: Mr. Adkins, Mr. Cottrell, Mr. Denihan, Mr. Hartz, and Mr. Ruks.

Also Present: Solicitor Cris Newcomb and Village Manager Dr. Sean Ratican.

Public: Warren Dillaway, Star Beacon. Jack Scott, Midway.

Agenda: Mr. Cottrell made a motion, seconded by Mr. Adkins to amend agenda by removing Item I under old business and to accept agenda as amended. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz – yea, Ruks – yea, Mr. Adkins-yea. Motion passed.

Public: None

Minutes: Mr. Denihan made a motion, seconded by Mr. Cottrell to approve the minutes of the regular council meeting held on March 17, 2026. Roll call, 5 yeas: Denihan-yes, Motion passed.

Mr. Cottrell made a motion, seconded by Mr. Adkins to approve the minutes of the special council meeting held on March 24, 2026. Roll call, 5 yeas: Hartz-yea, Ruks - yea, Mr. Adkins-yea, Cottrell-yea, Denihan-yea.

Mr. Cottrell made a motion, seconded by Mr. Adkins to approve the minutes on the work session held on April 10, 2026. Roll call, 5 yeas: Ruks-yea, Mr. Adkins-yea, Cottrell – yea, Denihan-yea Hartz – yea. Motion passed.

Bills: Mr. Cottrell made a motion, seconded by Mr. Adkins, to approve the payment of bills. Roll call, 5 yeas: Adkins-yes, Cottrell – yea, Denihan-yea, Hartz – yea, Ruks – yea. Motion passed.

SCAD: Councilor Hartz presented his SCAD report from meeting held on April 13, 2026. Report includes monthly financials and call numbers. A new ambulance is scheduled to arrive in June. The board approved an amendment to the part-time policy. The 2024/2025 audit was completed with no issues. Paramedic Kalbfeish announced his retirement. CPR training will be available for any entity within the district in May. Next meeting is scheduled for May 11, 2026, at 7:00 p.m.

Village Manager Report: Dr. Ratican provided a summary from the written staff reports. RE Burrows evaluated water wells. There are four working wells, with the water department only utilizing two wells. Dr. Ratican would like to have four wells online including the replacement of an existing well that draws too much silt to be usable, the casing is beyond repair.

Dr. Ratican announced that the village has received three grants. The village received an OEPA Recycle grant which includes money for a new backhoe. Grant allows village to for purchase dumpsters and bins for recycling. Recyclables will be loaded into village vehicles and transported to Lake County for processing, 1-2 times a week. The second grant from OEPA will allow for the abandonment of five water wells. The third grant is from ODNR Forestry VFA to allow for the purchase of a slip in unit and wildfire tools for the fire department.

The village has purchased a used dump truck and is bidding on another. Dr. Ratican would like to purchase a vehicle strictly to be used for water main breaks.

The SRO will cover vacant position in the police department during the summer while department attempts to recruit to fill the vacant position prior to the beginning of school. The department opted to move to a three-day work week with rotating days and nights.

Solicitors' report: None

Finance Report Ms. McKinley provided a summary of the submitted March reports. Mr. Cottrell made a motion, seconded by Mr. Hartz, to approve the finance report. The motion passed with all in favor.

Zoning: Dr. Ratican has received complaints on peeling paint and unpaved driveways. The village does not have a noise ordinance. Solicitor Newcomb said creating a noise ordinance under zoning could be difficult to enforce. The village needs to have equipment to measure noise. Loud noise in vehicles may fall under distracted driver statue and unreasonable noise could be addressed under the disorderly conduct ordinance.

Old Business:

RESOLUTION NO. 26-02-05R: A RESOLUTION AUTHORIZING AND ACCEPTING THE BELOW REFERENCED CONSENT LEGISLATION FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) PURSUANT TO OHIO REVISED CODE §5521.01 FOR THE PURPOSE OF ROAD CHIP SEALING ON STATE ROUTE 45 FROM NORTH OF PARK STREET TO THE NORTHERN CORP LIMIT WITHIN THE VILLGE OF ORWELL AND DECLARING AN EMERGENCY. Dr. Ratican said the project is chip & seal with one coat of fog seal. Mr. Cottrell made a motion, seconded by Mr. Hartz to remove Resolution 26-02-05R from the table. Roll Call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-

yea, Cottrell-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass Resolution 26-02-05R. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed.

RESOLUTION NO. 26-04-01R: A RESOLUTION ACCEPTING THE OFFER OF PURCHASE OF A 2026 CHEVROLET SILVERADO 1500 HD FROM GENERAL MOTORS IN A SUM NOT TO EXCEED $41,625.04 FOR THE VILLAGE OF ORWELL DEPARTMENT OF PUBLIC SERVICE AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Adkins-yea ,Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Adkins, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Adkins to change 2500 in heading to 1500. Roll call, 5 yeas: Contrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Denihan, to pass Resolution 26-04-01R. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Motion passed.

RESOLUTION NO. 26-04-02R: A RESOLUTION ACCEPTING THE OFFER OF PURCHASE OF A 2026 CHEVROLET SILVERADO 2500 HD FROM GENERAL MOTORS IN THE SUM OF $51,402.15 FOR THE VILLAGE OF ORWELL VOLUNTEER FIRE DEPARTMENT AND DECLARING AN EMERGENCY. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll Call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 26-04-02R. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed.

RESOLUTION NO. 26-04-03R: A RESOLUTION ACCEPTING THE OFFER OF PURCHASE OF A 2026 CHEVROLET EQUINOX EV FROM GENERAL MOTORS IN THE SUM OF $31,054.02 FOR THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Hartz, to pass as an emergency. Roll Call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea. Adkins-yea, Cottrell-yea, Motion passed. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass Resolution 26-04-03R. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed.

RESOLUTION NO. 26-04-04R: A RESOLUTION ACCEPTING A 2026 WELL ABANDONMENT GRANT FROM THE OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA) IN THE SUM OF $46,255.00 AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE GRANT AGREEMENT ON BEHALF OF THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll Call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion,

seconded by Mr. Adkins, to pass Resolution 26-04-04R. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed.

RESOLUTION NO. 26-04-05R: A RESOLUTION AUTHORIZING THE VILLAGE OF ORWELL TO ENTER INTO AND ACCEPT A VOLUNTEER FIRE ASSISTANCE (VFA) GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY, AND DECLARING AN EMERGENCY. Mr. Denihan made a motion, seconded by Mr. Hartz, to pass as an emergency. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Hartz, to pass Resolution 26-04-05R. Roll call, 5 yeas: Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea. Motion passed.

RESOLUTION NO. 26-04-06R: A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN FISCAL YEAR 2026 AND NOT DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 26-04-06R. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Motion passed.

RESOLUTION NO. 26-04-07R: A RESOLUTION APPROVING THE CHANGE ORDER CONSTRUCTION COST IN THE SUM OF $401,970.00 FOR THE ROAD DEPARTMENT STORAGE BUILDING PROJECT IN THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Adkins, to waive the three-reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 26-04-07R. Roll call, 5 yeas: Ruks-yea, Adkins-yea ,Cottrell-yea, Denihan-yea, Hartz-yea. Motion passed.

ORDINANCE NO. 2026-04-09: AN ORDINANCE APPROVING THE CREATION OF A PART-TIME COMMUNITY DEVELOPMENT POSITION WITH PAY SCALE AND JOB DESCRIPTION ATTACHED HERETO AS EXHIBIT "A" TO BE FULLY INCORPORATED HEREIN AND NOT DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass Ordinance 26-04-09. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed.

RESOLUTION NO. 26-04-10R: A RESOLUTION AMENDING APPROPRIATIONS IN VARIOUS FUNDS WITHIN THE BUDGET OF THE VILLAGE OF ORWELL AND NOT DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to waive the three-reading rule. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Motion passed. Mr. Adkins made a motion, seconded by Mr. Cottrell, to

pass Resolution 26-04-10R. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed.

RESOLUTION NO. 26-04-11R: A RESOLUTION AUTHORIZING THE PURCHASE OF A 2026 FORD INTERCEPTOR POLICE CRUISER FROM MONTROSE AUTO GROUP IN THE SUM OF $44,719 FOR THE VILLAGE OF ORWELL POLICE DEPARTMENT AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Ruks-yea, Adkins-yea ,Cottrell-yea, Denihan-yea, Hartz-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to pass Resolution 26-04-11R. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed.

RESOLUTION NO. 26-04-12R: A RESOLUTION AUTHORIZING THE PURCHASE OF A SIDE-BY-SIDE UTILITY VEHICLE FOR THE VILLAGE OF ORWELL DEPARTMENT OF PUBLIC SERVICES NOT TO EXCEED THE SUM OF $15,000.00 AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Adkins, to pass Resolution 26-04-12R. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed.

RESOLUTION NO. 26-04-13R: A RESOLUTION AUTHORIZING THE VILLAGE OF ORWELL TO ENTER INTO AND ACCEPT A RECYLE GRANT FROM THE OHIO EPA AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Ruks-yea, Adkins-yea ,Cottrell-yea, Denihan-yea, Hartz-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to pass Resolution 26-04-13R. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed.

RESOLUTION NO. 26-04-14R: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT FOR THE SUPPLY OF GENERATED ELECTRICITY FOR THE VILLAGE OF ORWELL'S MUNICIPAL ACCOUNTS AND DECLARING AN EMERGENCY. Dr. Ratican explained that he would like to lock in rate before contract expires in February 2027. Mr. Hartz made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 26-04-14R. Roll call, 5 yeas: Ruks-yea, Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea. Motion passed.

RESOLUTION NO. 26-04-15R: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE THE PURCHASE AND TO PURCHASE A VEHICLE,

NAMELY A VAN, SUV, OR TRUCK, FOR USE DURING WATER MAIN BREAKS ON BEHALF OF THE VILLAGE OF ORWELL NOT TO EXCEED THE SUM OF $25,000.00 AND DECLARING AN EMERGENCY. Mr. Denihan made a motion, seconded by Mr. Adkins, to pass as an emergency. Roll Call, 5 yeas: Adkins-yea ,Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Dr. Ratican explained that the vehicle would be used for water breaks to house all equipment. Councilman Hartz said SCAD had an ambulance that may go to auction, village may want to purchase vehicle would serve the need. Mr. Cottrell made a motion, seconded by Mr. Adkins, to waive the three-reading rule. Roll call, 5 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to pass Resolution 26-04-15R. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Adkins-yea, Cottrell-yea,. Motion passed.

New Business: Fire department will hold a town hall meeting next Monday to provide information and answer any questions on the fire levy.

Mr. Cottrell made a motion, seconded by Mr. Denihan, to appoint clerk as designee to attend CPRT on behalf of council. Motion passed with all in favor.

Public: Jack Scott inquired about the color of new trucks.

Media: None

Mr. Cottrell made a motion, seconded by Mr. Adkins, to adjourn the meeting. Roll Call, 5 yeas: Adkins-yea, Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea, Motion passed with all in favor. Council President Ruks adjourned the meeting at 6:30 p.m.

Approved: May 19, 2026

Clerk of Council

Village Manager

President of Council