

Laborer – Village of Orwell Street Department

Location: Orwell, OH

Department: Public Service – Division of Streets & Division of Lands and Buildings

Reports To: Street Department Superintendent

Position Overview

The Village of Orwell is seeking a reliable and motivated **Laborer** to join our Street Department team. This position plays a key role in maintaining roadways, stormwater systems, and village-owned properties to ensure safety, accessibility, and quality of life for our residents.

Responsibilities

- Assist with the maintenance of village roadways and stormwater systems
- Perform asphalt and gravel road repairs using cold patch, crack sealant, and stone
- Repair breaks in storm drainage systems
- Maintain street and regulatory signs
- Conduct basic mechanical maintenance on village-operated vehicles and equipment
- Provide lawn care and general upkeep of village-owned facilities
- Support the Water/Wastewater Department with various tasks when needed
- Participate in snow removal operations during winter months

Minimum Qualifications

- High school diploma or equivalent
- Mechanical, electrical, and carpentry aptitude
- Ability to perform heavy physical labor (e.g., lift 50 lbs) without direct supervision
- Must be drug-free
- Valid driver's license (CDL preferred, or ability to obtain within 90 days of employment)

Desirable Traits

- Strong communication skills
- Courteous and professional demeanor when dealing with the public

Work Conditions & Physical Demands

- Exposure to loud noises, adverse weather, intense sun, poison ivy, and other environmental factors
- Use of manual transmission vehicles, hand and power tools, shovels, wrenches, brooms, and smartphone

Compensation & Benefits

- **Starting Pay:** Minimum wage up to \$18.00/hour (ORD No. 20-02-03)
- **Generous Benefits after 90 days**, including:
 - Full medical and life insurance
 - Stable work environment
 - Clothing allowance
 - Ohio Public Employee Retirement System (pension plan)
 - Vacation and sick time
 - 10 paid holidays + personal time
 - Paid lunch during an 8-hour workday

Schedule

- Monday–Friday, 7:00 a.m. – 3:00 p.m.
- Overtime during snow removal and emergencies as needed