

RECORD OF PROCEEDINGS

Orwell Village Council

REGULAR Meeting

Date: May 20, 2025

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk-Finance Director Kim McKinley performed roll call and the following council members were present: Mr. Cottrell, Mr. Denihan, Mr. Hartz and Mr. Ruks.

Others Present: Solicitor Cris Newcomb and Assistant Manager Jeffrey Jiang

Agenda: Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the agenda as presented. Roll call, 4 yeas: Denihan – yea, Hartz – yea, Ruks - yea, Cottrell – yea. Motion passed.

Public: Connor Ball, Gazette

Minutes: Mr. Denihan made a motion, seconded by Mr. Cottrell to approve the minutes of the regular council meeting held on April 15, 2025. Roll call, 4 yeas: Denihan - yea, Hartz - yea, Ruks - yea, Cottrell – yea. Motion passed.

Mr. Cottrell made a motion, seconded by Mr. Denihan to approve the minutes of the special council meeting held on April 23, 2025. Roll call, 4 yeas: Hartz - yea, Ruks - yea, Cottrell – yea, Denihan – yea. Motion passed.

Mr. Hartz made a motion, seconded by Mr. Cottrell to approve the minutes of the special council meeting held on May 6, 2025. Roll call, 4 yeas: Ruks - yea, Cottrell – yea, Denihan - yea, Hartz – yea. Motion passed.

Mr. Hartz made a motion, seconded by Mr. Ruks, to approve the minutes of the work session held on May 13, 2025. Roll call, 4 yeas: Cottrell - yea, Denihan – yea, Hartz – yea, Ruks – yea. Motion passed.

Bills: Mr. Denihan made a motion, seconded by Mr. Hartz, to approve the payment of bills. Roll call, 4 yeas: Denihan - yea, Hartz – yea, Ruks – yea, Cottrell – yea. Motion passed.

SCAD: Mr. Hartz read his written report, provided to council, at a meeting held on May 12, 2025. Report includes monthly and YTD call numbers. A 2-mill renewal levy will be on the November ballot. Board approved the purchase of a 2022 Chevy Traverse from Midway Chevrolet. Next meeting scheduled for Jun 9, 2025, at 7:00 p.m.

Streets/Lands & Buildings: Mr. Jiang provided a written report to council. Department removed and stored salt equipment. Reviewing options for steel building and salt dome.

Fire Department: None

Police Department: Mr. Jiang provided a written report to council. Mr. Jiang met with new IT and phone provider.

Water/ Sewer: Police Department: Mr. Jiang provided a written report to council. Mr. Jiang was very appreciative of W/S John Sency for getting the west sand filter and pumps installed. OPWC Pre-Application for new clarifier due May 23, 2025.

Park and Recreation: None

Planning & Zoning Commission: None

Solicitors' report: Executive Session will be necessary this evening.

Finance Report: Ms. McKinley provided a summary of the submitted April reports. Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the finance report. The motion passed with all in favor.

Zoning: Zoning report for April was provided.

Old Business:

RESOLUTION NO. 25-05-03R: A RESOLUTION OF NECESSITY REQUESTING CERTIFICATION FROM THE ASHTABULA COUNTY AUDITOR PURSUANT TO OHIO REVISED CODE §5705.03, §5705.19, §5705.191, §5705.25 and §5705.26 FOR RENEWAL OF AN EXISTING ONE (1) MILL TAX LEVY FOR FIVE (5) YEARS AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cotrell, to pass as an emergency. Roll call, 4 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Cottrell made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 4 yeas: Denihan-yea, Hartz – yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Hartz, to pass Resolution 25-05-03R. Roll call, 4 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed.

RESOLUTION NO. 25-05-04R: A RESOLUTION OF NECESSITY REQUESTING CERTIFICATION FROM THE ASHTABULA COUNTY AUDITOR PURSUANT TO OHIO REVISED CODE §5705.03, §5705.19, §5705.191, §5705.25 and §5705.26 FOR RENEWAL OF AN EXISTING THREE (3) MILL GENERAL OPERATING EXPENSES TAX LEVY AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Hartz, to pass as an emergency. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Denihan-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 4 yeas: Ruks-yea, Cottrell-yea, Denihan-yea, Hartz – yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Hartz, to pass Resolution 25-05-04R. Roll call, 4 yeas: Cottrell-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed.

RESOLUTION NO. 25-05-05R: A RESOLUTION AUTHORIZING KEY BANK AND ERIE BANK TO ADD SIGNOR AUTHORITIES AND OTHER PERTINENT AUTHORIZATIONS FOR ANY AND ALL ACCOUNTS FOR VILLAGE MANAGER SEAN RATICAN AND ASSISTANT MANAGER JEFFREY JIANG AND DECLARING AN EMERGENCY. Mr. Cottrell made a motion, seconded by Mr. Denihan, to pass as an emergency. Roll call, 4 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 4 yeas: Denihan-yea, Hartz – yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 25-05-05R. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Denihan-yea. Motion passed.

New Business: Mr. Jiang read the Poppy Proclamation; council approved.

Public: None

Media: Mr. Ball inquired about the SCAD report; He was given a copy.

Executive Session: Mr. Denihan made a motion, seconded by Mr. Cottrell, to go into executive session with Council, Solicitor and Assistant Manager, to consider real estate acquisition, with no action to upon return. Roll call, 4 yeas: Cottrell-yea, Denihan-yea, Hartz – yea and Ruks-yea. Motion passed. Council entered executive session at 4:40 p.m. Mr. Hartz made a motion, seconded by Mr. Cottrell, to adjourn executive session. Roll call, 4 yeas: Cottrell-yea, Ruks-yea, Denihan-yea, Hartz-yea. Motion passed. Council exited executive session at 4:55 p.m.

Mr. Cottrell made a motion, seconded by Mr. Hartz to adjourn the meeting. Roll Call, 4 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea, Motion passed. Meeting adjourned at 5:00 p.m.

Approved:

6/17/2025


President of Council


Clerk of Council