

## RECORD OF PROCEEDINGS

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**Orwell Village Council**

**REGULAR Meeting**

**Date: December 17, 2024**

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Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Clerk-Finance Director Kim McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Denihan, Mr. Hartz, and Mr. Ruks.

Others Present: Solicitor Cris Newcomb and Village Manager Tami Pentek. Fire Chief Merlino arrived at 4:43 p.m.

**Agenda:** Ms. Cozad made a motion, seconded by Mr. Cottrell, to accept the agenda. Roll call, 5 yeas: Cozad - yea, Denihan - yea, Hartz - yea, Ruks - yea, Cottrell - yea. Motion passed.

**Public:** Warren Dillaway, Star Beacon.

**Minutes:** Mr. Denihan made a motion, seconded by Ms. Cozad to approve the minutes from the regular council meeting held on November 19, 2024. Roll call, 5 yeas: Denihan - yea, Hartz - yea, Ruks - yea, Cottrell - yea, Cozad - yes. Motion passed.

Ms. Cozad made a motion, seconded by Mr. Denihan, to approve the minutes from the work session held on December 10, 2024. Roll call, 5 yeas: Hartz - yea, Ruks - yea, Cottrell - yea, Cozad - yea, Denihan - yea. Motion passed.

**Bills:** Mr. Denihan made a motion, seconded by Mr. Cottrell, to approve the payment of bills. Roll call, 5 yeas: Ruks - yea, Cottrell - yea, Cozad - yea, Denihan - yea, Hartz - yea. Motion passed.

**SCAD:** Mr. Hartz read his written report, provided to council, on a meeting held on December 9, 2024. Report includes monthly financial information and call numbers. Glenbeigh donated an electronic work board for classes held at SCAD. The board approved the purchase of AED units from the proceeds from the sale of cot; units to be donated to police and fire departments. Next meeting scheduled for January 13, 2025 at 7:00 p.m.

**Streets/Lands & Buildings:** Mrs. Pentek read information from written report provided council. The department moved gate and fence at silo building, purchased new drop plow for tractor and had electric repaired for holiday lighting.

**Water/ Sewer:** Mrs. Pentek read information from written report provided to council. Water tower was demolished on December 11, 2024. Land restoration will take place later. Wellfield abandonment and hydrant replacement is scheduled to begin.

**Police Department:** Mrs. Pentek read information from written report provided to council. Taser recertification is to take place December 18, 2024 in Jefferson.

**Fire Department:** Mrs. Pentek read information from written report provided to council. Striping to tanker is to be completed in December. Chief has received quote to repair water tank on vehicle.

**Park and Recreation:** None

**Planning & Zoning Commission:** Meeting minutes from September 25, 2024 included in packet.

**Solicitor's report:** None

**Finance Report:** Ms. McKinley provided a summary of the submitted November reports. Mr. Hartz made a motion, seconded by Mr. Denihan, to approve the finance report. The motion passed with all in favor.

**Zoning:** None

**Old Business:**

**RESOLUTION NO. 24-12-01R:** AN RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN ENGINEERING SERVICES CONTRACT BETWEEN THE VILLAGE OF ORWELL AND CT CONSULTANTS, A VERDANTAS CO. FOR PROFESSIONAL SERVICES FOR ONE (1) YEAR COMMENCING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025 WITH SUCH SERVICES NOT TO EXCEED THE SUM OF \$6000.00 AND DECLARING AN EMERGENCY. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll call, 5 yeas: Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 5 yeas: Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass Resolution 24-12-01R. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed.

**RESOLUTION NO. 24-12-02R:** AN RESOLUTION APPROVING THE EMERGENCY SERVICES CONTRACT BETWEEN THE VILLAGE OF ORWELL AND TOWNSHIP OF ORWELL FOR CERTAIN EMERGENCY SERVICES FOR THE TERM COMMENCING JANUARY 1, 2025 UNTIL DECEMBER 31, 2025 AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Ordinance 24-12-02R. Roll Call, 5 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea. Motion passed.

**RESOLUTION NO. 24-12-03R:** A RESOLUTION APPROVING THE CHANGE ORDER FOR THE OPWC CG67AA PRV VAULTS/WATER TOWER PROJECT FOR ADDITIONAL CONSTRUCTION AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency Roll call, 5 yeas: Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion, seconded by Ms. Cozad, to waive the three-reading rule. Roll call, 5 yeas: Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass Resolution 24-12-03R. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea, Motion passed.

**RESOLUTION NO. 24-12-04R:** A RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PROGRAM ALLOCATION ATTACHED HERETO AS EXHIBIT AS FULLY INCORPORATED HEREIN AND PURSUANT TO RESOLUTION 23-12-02R. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three-reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass Resolution 24-12-04R. Roll Call, 5 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea. Motion passed.

**RESOLUTION NO. 24-12-05R:** A RESOLUTION APPROVING THE PERMANENT APPROPRIATIONS FOR FISCAL YEAR 2025. Mr. Hartz made a motion, seconded by Mr. Denihan, to waive the three-reading rule. Roll call, 5 yeas: Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-12-05R. Roll Call, 5 yeas: Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed.

**RESOLUTION NO. 24-12-06R:** AN AMENDED RESOLUTION APPROVING THE CONTRACT BETWEEN THE VILLAGE OF ORWELL AND B&J ENVIRONMENTAL SOLUTIONS, LLC FOR PROFESSIONAL OPERATOR SERVICES FOR THE VILLAGE WASTEWATER FACILITY AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE CONTRACT AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Hartz, to waive the three-reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-12-06R. Roll Call, 5 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea. Motion passed.

**New Business:** None

**Public:** None

**Media:** Mr. Dillaway requested clarification on annual appropriations and CIP.

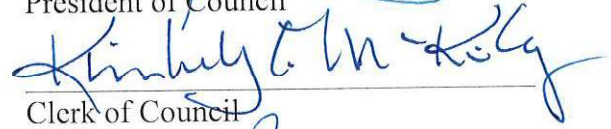
**Executive Session:**

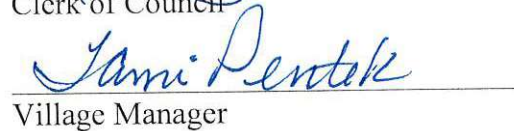
Ms. Cozad made a motion, seconded by Mr. Ruks, to go into executive session with Solicitor Newcomb and Village Manager the hiring, compensation, or discipline of a public employee and security arrangements for a public building, with no action to follow. Roll call, 5 yeas: Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Council entered executive session at 5:00 p.m. Ms. Cozad made a motion, seconded by Mr. Hartz, to adjourn executive session. Motion carried. Council exited executed session at 5:35 p.m. Ms. Cozad made a motion, seconded by Mr. Denihan, to adjourn. Motion carried. Mr. Ruks adjourned the meeting at 5:40 p.m.

**Approved:**

January 21, 2025

  
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President of Council

  
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Clerk of Council

  
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Village Manager