

## RECORD OF PROCEEDINGS

---

**Orwell Village Council**

**REGULAR Meeting**

**Date: October 15, 2024**

---

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Clerk-Finance Director Kim McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Denihan, Mr. Hartz, and Mr. Ruks.

Others Present: Solicitor Cris Newcomb and Village Manager Tami Pentek.

**Agenda:** Mr. Hartz made a motion, seconded by Mr. Cotrell, to accept the agenda. Roll call, 5 yeas: Cozad – yea, Denihan – yea, Hartz-yea, Ruk-yea, Cottrell – yea. Motion passed.

**Public:** Corrine Schoren, Gazette and Warren Dillaway, Star Beacon.

**Minutes:** Mr. Hartz made a motion, seconded by Ms. Cozad, to approve the minutes from the regular council meeting held on September 17, 2024. Roll call, 5 yeas: Denihan – yea, Hartz-yea, Ruks-yea, Mr. Cottrell - yea, Ms. Cozad-yea. Motion passed.

Mr. Denihan made a motion, seconded by Mr. Hartz, to approve the minutes from the work session held on October 8, 2024. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Mr. Cottrell - yea, Ms. Cozad-yea, Denihan - yea. Motion passed.

Ms. Cozad made a motion, seconded by Mr. Cottrell, to approve the minutes from the special council meeting held on October 8, 2024. Roll call, 5 yeas: Ruks-yea, Mr. Cottrell - yea, Ms. Cozad-yea Denihan – yea, Hartz-yea. Motion passed.

**Bills:** Mr. Denihan made a motion, seconded by Mr. Hartz, to approve the payment of bills. Roll call, 5 yeas: Mr. Cottrell - yea, Ms. Cozad-yea Denihan – yea, Hartz-yea, Ruks-yea. Motion passed.

**SCAD:** Mr. Hartz read his written report, provided to council, at a meeting held on October 14, 2024. Report includes monthly financial information and call numbers. Board authorized enrolling into the Medicaid Supplement payment plan. Program is expected to go into effect in 2026; contract is for three years and includes an opt out clause. Approved documents have been destroyed as per records retention schedule. Board approved a snow plowing contract. Next meeting scheduled for November 11, 2024, at 7:00 p.m.

**Streets/Lands & Buildings:** Mrs. Pentek read information from written report provided to council. The department was assisting Engineer with village road projects and assisted Water Department with a valve repair on SR322. The street department is completing preventative maintenance on various street equipment.

**Water/ Sewer:** Mrs. Pentek read information from written report provided to council.

Mrs. Pentek provided an update on the Water Tower project. Extension has been approved by OPWC. Water tower has been taken out of service. Contractor is continuing work on PVR's.

The project at the Iron Plant will require adjustments to pump before second pump is replaced.

Oho EPA will inspect facilities on October 16, 2024.

**Police Department:** Mrs. Pentek read information from written report provided to council. Officers are completing 2024 OPPTA CPT. Marcs radios were delivered and waiting for installation. Intoxilizer has been ordered. Received application for vacant full time police officer position.

**Fire Department:** Mrs. Pentek read information from written report provided to council. All vehicles are scheduled for preventative maintenance and annual testing. The department will attend Pump/Drafting class presented by State Fire Marshall.

**Park and Recreation:** Minutes on meeting held on August 9, 2024, and September 6, 2024, were provided to council. Committee has begun repairing Christmas decorations.

**Planning & Zoning Commission:** Minutes on meetings held on July 16, 2024, and July 31, 2024, were provided to council.

Mrs. Pentek discussed several topics with staff including Capital Projects, Inventory, and current and future budgets in preparation of the 2025 annual budget.

**Solicitor's report:** None

**Finance Report:** Ms. McKinley provided a summary of the submitted September reports. In addition, she provided a two-year comparison through end of September. Ms. Cozad made a motion, seconded by Mr. Hartz, to approve the finance report. The motion passed with all in favor.

**Zoning:** None

**Old Business:**

**RESOLUTION NO. 24-10-01R:** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT APPLICATION FOR ANY AND ALL DOCUMENTS REQUIRED BY THE OHIO PUBLIC WORKS COMMISSION (OPWC) ROUND 39 FUNDING PROCESS FOR PENNIMAN ROAD PAVING PROJECT AND HEREBY APPOINTING THE VILLAGE MANAGER AS THE DESIGNATED OFFICIAL REGARDING THE SAME AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll call, 5 yeas: Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Hartz, to waive the three reading rule. Roll call, 5 yeas: Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-10-01R. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed.

**RESOLUTION NO. 24-10-02R:** A RESOLUTION APPROVING AND RENEWING ERIE BANK FOR BANKING AND DEPOSITORY SERVICES FOR THE VILLAGE OF ORWELL AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 5 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 24-10-02R. Roll Call, 5 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea. Motion passed.

**RESOLUTION NO. 24-10-03R:** A RESOLUTION APPOINTING MARTIN COLE TO THE VILLAGE OF ORWELL POLICE DEPARTMENT AS A FULL-TIME OFFICER EFFECTIVE UPON COMPLETION OF MANDATED TESTING AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll call, 5 yeas: Cottrell-yea, Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 5 yeas: Cozad-yea, Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass Resolution 24-10-03R. Roll Call, 5 yeas: Denihan-yea, Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed.

**ORDINANCE NO. 24-10-04:** An ORDINANCE APPROVING THE CONTRACT BETWEEN THE VILLAGE OF ORWELL AND B&J ENVIRONMENTAL SOLUTIONS, LLC FOR PROFESSIONAL OPERATOR SERVICES FOR THE VILLAGE WASTEWATER/WATER FACILITY AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE CONTRACT AND DECLARING AN EMERGENCY. **1<sup>st</sup> Reading.**

**ORDINANCE NO. 24-10-05:** AN ORDINANCE AMENDING CHAPTER 840 PEDDLERS AND SOLICITORS OF THE VILLAGE OF ORWELL CODIFIED ORDINANCES AND NOT DECLARING AN EMERGENCY. **1<sup>st</sup> Reading.**

**New Business:** Ms. Cozad will email pictures of area that need to be addressed on Leffingwell Dr. CT will complete a final inspection of project. Mrs. Pentek was not notified by Geauga Highway that company would be onsite last Friday:

**Public:** None

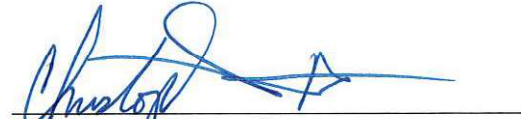
**Media:** Ms. Schoren asked for clarification on name of full time officer Martin Cole.

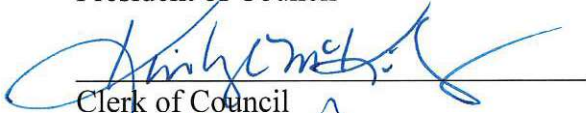
**Executive Session:**

Ms. Cozad made a motion, seconded by Mr. Cottrell, to go into executive session with Solicitor Newcomb to discuss hiring, compensation, or discipline of a public employee, with no action to follow. Roll call, 5 yeas: Cottrell-yea, Cozad-yea Denihan-yea, Hartz-yea, Ruks-yea. Motion passed. Council entered executive session at 5:14 p.m. Mr. Denihan made a motion, seconded by Ms. Cozad, to adjourn executive session. Motion carried. Council exited executed session at 5:50 p.m. Mr. Hartz made a motion, seconded by Mr. Denihan, to adjourn. Motion carried. Mr. Ruks adjourned the meeting at 5:55 p.m.

**Approved:**

November 19, 2024

  
\_\_\_\_\_  
President of Council

  
\_\_\_\_\_  
Clerk of Council

  
\_\_\_\_\_  
Village Manager