

RECORD OF PROCEEDINGS

Orwell Village Council

REGULAR Meeting

Date: June 18, 2024

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk Kimberly McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Hartz, and Mr. Ruks. Absent: Mr. Denihan.

Others Present: Solicitor Cris Newcomb, Village Manager Tami Pentek, Clerk-Finance Director Kim McKinley, and Fire Chief Scott Merlino.

Agenda: Mr. Hartz made a motion, seconded by Mr. Cottrell, to accept the agenda. Roll call, 4 yeas: Cozad-yea, Hartz-yea, Ruk-yeas, Cottrell-yea. Motion passed.

Public: Corrine Schoren, Gazette

Minutes: Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the minutes from the regular council meeting held on May 21, 2024. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed.

Mr. Cottrell made a motion, seconded by Mr. Hartz, to approve the minutes from the work session held on June 11, 2024. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed.

Ms. Cozad made a motion, seconded by Mr. Cottrell, to approve the minutes from the special meeting held on June 11, 2024. Roll call, 4 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Hartz-yea. Motion passed.

Bills: Mr. Cottrell made a motion, seconded by Mr. Ruks, to approve the payment of bills. Roll call, 4 yeas: Cottrell-yea, Cozad-yea, Hartz-yea, Ruks-yea. Motion passed.

SCAD: Mr. Hartz read his written report from meeting held on June 10, 2024. Report includes monthly financial information and call numbers. YTD calls for Orwell Village was 142; district 770. Critical care training has been completed. Open house is scheduled for August 17, 2024, 10 a.m. – 2 p.m. Midway car show will be held on August 3, 2024; SCAD will attend show. Next meeting scheduled for July 8, 2024.

Streets/Lands & Buildings: Mrs. Pentek read information from written report. Culvert pipe was replaced at driveway next to Iron Plant. Street department assisted in placing Veteran Banners throughout village and picking up the flowers. Parking spaces and curbs painted downtown. Department contracted out street sweeping. Parking lot at village hall was seal coated. CT will perform a final walk through for the Breezewood/Leffingwell paving project on Thursday.

Water/ Sewer: Mrs. Pentek read information from written report. Or-Tec repaired headworks PLC and surge protection, headworks chain to be repaired. Fire hydrant on Breezewood was repaired; received quote from contractor to repair hydrants on SR322. Sixty-four lead surveys have been received. Discussion included mass email, Orwell Happenings, handing out flyers and extending date.

Police Department: Mrs. Pentek provided a written report. Department issued 57 reports for the month of May. Officer Brockway attended SRO training.

Fire Department: Mrs. Pentek read information from written report. MARC repeaters are being installed in trucks this week. Pump testing is scheduled for the end of month.

Park and Recreation: May minutes attached. Flower barrels have been planted and flower baskets hung. Ms. Cozad recommended that Jackie Vasko be notified to contact welding teacher ASAP to arrange for GV students to work on snowflakes.

Planning & Zoning Commission: Meeting scheduled for May 29, 2024, was cancelled; next meeting will be held on June 24, 2024.

Solicitor's report: Solicitor Newcomb mentioned additional OPOID settlement agreements against retailers will be coming out if village is interested in joining. Solicitor Newcomb will begin adding opt-out clauses to any contract exceeding 2 years. Mr. Newcomb will be out of the office for 10 days beginning July 23rd.

Other: Mrs. Pentek will be on vacation June 28th and will return on July 8th.

Finance Report: Ms. McKinley provided a summary of submitted May reports. Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the finance report. The motion passed with all in favor.

Zoning: None

Old Business:

RESOLUTION 24-06-01R: A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE VILLAGE OF ORWELL AND THE OHIO RAIL DEVELOPMENT CORPORATION FOR PIPELINE CROSSINGS AND LONGITUDINAL OCCUPATIONS WITHIN THE VILLAGE AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 4 yeas: Cottrell-yea, Cozad-yea, Hartz-yea, Ruks-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-06-01R. Roll Call, 4 yeas: Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea Mr. Cotrell -yea. Motion passed.

RESOLUTION 24-06-02R: A RESOLUTION APPOINTING CHRISTOPHER KOSLEY TO THE VILLAGE OF ORWELL POLICE DEPARTMENT AS A FULL-TIME OFFICER EFFECTIVE UPON COMPLETION OF MANDATED TESTING AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-06-02R. Roll Call, 4 yeas: Mr. Ruks-yea Mr. Cotrell -yea, Ms. Cozad-yea, Mr. Hartz – yea. Motion passed.

RESOLUTION 24-06-03R: A RESOLUTION AMENDING APPROPRIATIONS IN VARIOUS FUNDS. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 4 yeas: Cottrell-yea, Cozad-yea, Hartz-yea, Ruks-yea. Motion passed. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass Resolution 24-06-03R. Roll Call, 4 yeas: Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea Mr. Cotrell -yea. Motion passed.

RESOLUTION 24-06-04R: A RESOLUTION TRANSFERING FUNDS FROM THE GENERAL, WATER & SEWER TO VARIOUS FUNDS FOR FISCAL YEAR 2024. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 24-06-04R. Roll Call, 4 yeas: Mr. Hartz – yea, Mr. Ruks-yea Mr. Cotrell -yea, Ms. Cozad-yea, Motion passed.

RESOLUTION 24-06-05R: A RESOLUTION APPROVING THE ANNUAL TAX BUDGET, INCLUDING ANTICIPATED REVENUES AND EXPENDITURES, FOR TAX YEAR 2025 ON BEHALF OF THE VILLAGE OF ORWELL FOR SUBMISSION TO THE ASHTABULA COUNTY AUDITOR AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 4 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Hartz-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-06-05R. Roll Call, 4 yeas: Mr. Cotrell -yea, Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea. Motion passed.

ORDINANCE 24-06-06: AN ORDINANCE ADOPTING AND APPROVING THE PUBLIC RECORDS POLICY ATTACHED AND INCORPORATED HERETO FOR THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. Roll call, 4 yeas: Cozad-yea, Hartz-yea, Ruks-yea, Cottrell-yea. Motion passed. Mr. Hartz made a motion, seconded by Ms. Cozad, to waive the three reading rule. Roll call, 4 yeas: Hartz-yea, Ruks-yea, Cottrell-yea, Cozad-yea. Motion passed. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 24-06-06R. Roll Call, 4 yeas: Mr. Hartz – yea, Mr. Ruks-yea Mr. Cotrell -yea, Ms. Cozad-yea. Motion passed.

RESOLUTION 24-06-07R: A RESOLUTION APPOINTING DEBBIE SCHIMLEY TO THE VILLAGE OF ORWELL PARKS AND RECREATION BOARD FOR A TERM OF FIVE (5) YEARS AND NOT DECLARING AN EMERGENCY. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. Roll call, 4 yeas: Ruks-yea, Cottrell-yea, Cozad-yea, Hartz-yea. Motion passed. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 24-06-07R. Roll Call, 4 yeas: Mr. Cotrell -yea, Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea. Motion passed.

New Business: Mrs. Pentek would like to create a committee to review CRA legislation and make recommendations to council. Committee will include village manager, two members of council, zoning inspector and a member from planning and zoning. Solicitor Newcomb would be available for legal questions. Mr. Hartz would like to sit on committee along with Mr. Denihan. Mr. Ruks made a motion, seconded by Mr. Cotrell, authorizing the village manager to create a CRA committee with up to seven members, to review CRA legislation and issue a report with recommendations for council to consider. The motion passed unanimously.

Public: None

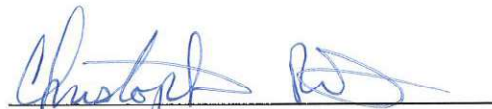
Media: Ms. Schoren requested clarification on spelling of names for today’s appointees.

Executive Session: None

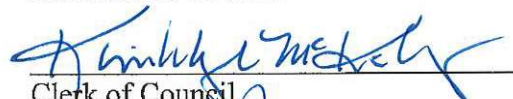
Mr. Cottrell made a motion, seconded by Mr. Ruks, to adjourn the meeting. The motion passed with all in favor. Council President Ruks adjourned the meeting at 5:20 p.m.

Approved:

July 16, 2024



President of Council



Clerk of Council



Village Manager