

RECORD OF PROCEEDINGS

Orwell Village Council

REGULAR Meeting

Date: September 19, 2023

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk Kimberly McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Hartz, and Mr. Ruks. Absent: Mr. Denihan,

Others Present: Village Manager Tami Pentek, Solicitor Cris Newcomb, Clerk-Finance Director Kim McKinley, Police Chief Fernandez and Fire Chief Merlino.

Agenda:

Ms. Cozad made a motion, seconded by Mr. Cottrell, to accept the agenda by going out of order by moving 23-09-03R after bills and moving 23-09-06R to the end. The motion passed with all in favor.

Public: Corinne Schoren (Gazette) Warren Dillaway (Star Beacon)

Minutes:

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the minutes for the regular meeting held on August 15, 2023. The motion passed with all in favor.

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the minutes for the special meeting held on August 18, 2023. The motion passed with all in favor.

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the minutes for the work session held on September 12, 2023. The motion passed with all in favor.

Bills:

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the payment of bills. The motion passed with all in favor.

RESOLUTION 23-09-03R: A RESOLUTION APPOINTING BRIAN ABBOTT TO THE VILLAGE OF ORWELL POLICE DEPARTMENT AS A FULL-TIME OFFICER AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-03R.

Vote: Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-03R passed

Mrs. Pentek sworn in Officer Abbott.

SCAD: Mr. Hartz gave a report for a meeting held on September 11, 2023. Report included monthly/annual stats for the district and the village. Next meeting is scheduled for October 9, 2023.

Council President Ruks turned the meeting over to Village Manager Tami Pentek for departmental reports.

Streets/Lands & Buildings:

Mrs. Pentek provided a summary of her written report. The street department is continuing to address issues with storm sewers and drainage ditches.

Water/ Sewer:

Mrs. Pentek provided a summary of her written report. Molybdenum (Mo) levels of lagoon are under limit. SAM valve failure near Village Apts. Valve controls pressure downtown.

Police Department:

Mrs. Pentek provided a summary of her written report. The police department is seeking estimates in replacing surveillance equipment inside the building. Two body cameras are out of service. Mr. Ruks would like to see them replaced ASAP.

Fire Department:

Mrs. Pentek provided a summary of her written report. Fire Chief Merlino submitted a grant for turn out gear and extraction tools through BWC. Engine 332 poly water tank is split and leaking. The engine was purchased from E One; Chief Merlino will check for warranty.

Park and Recreation

A meeting was held on August 11, 2023, at Grand Valley Public Library. Discussion included flower displays for next season and planning of Christmas Parade and lighting ceremony. The committee inventoried Christmas items in storage at village hall on September 3, 2023.

Zoning: No Report

Solicitor's report: Attorney Newcomb inquired about any questions on legislation provided.

Finance Report: Ms. McKinley provided a summary of her written report.

Ms. Cozad made a motion, seconded by Mr. Cottrell, to approve the finance report. The motion passed with all in favor.

Old Business:

RESOLUTION 23-09-01R: A RESOLUTION ACCEPTING THE BID BY KARVO COMPANIES, INC. OF STOW, OHIO FOR THE SUNSET AVENUE IMPROVEMENT PROJECT IN THE SUM OF \$85,000.00 WITH PROBABLE CONSTRUCTION COST OF \$88,000.00 TO BE PAID FROM THE D10 INFRASTRUCTURE FUND AND DECLARING AN EMERGENCY. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass as an emergency. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-01R.

Vote: Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-01R passed

RESOLUTION 23-09-02R: A RESOLUTION AUTHORIZING AND ACCEPTING THE CONSENT LEGISLATION FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) PURSUANT TO OHIO REVISED CODE §5521.01 FOR THE PURPOSE OF ROAD MICROSURFACING ON STATE ROUTE 45 WITHIN THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass as an emergency. The motion passed with all in favor. Mr. Cottrell made a motion, seconded by Ms. Cozad, to waive the three reading rule. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-03R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-02R passed

RESOLUTION 23-09-04R: A RESOLUTION ADOPTING THE 2024 OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES FOR THE VILLAGE OF ORWELL BEGINNING JANUARY 1, 2024. Mr. Ruks made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-04R.

Vote: Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-04R passed

RESOLUTION 23-09-05R: A RESOLUTION ADOPTING AND APPROVING AN UPDATED CREDIT CARD POLICY FOR THE VILLAGE OF ORWELL ADMINISTRATIVE OFFICES AND DECLARING AN EMERGENCY. Mr. Hartz made a

motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass Resolution 23-09-05R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-05R passed

RESOLUTION 23-09-07R: A RESOLUTION AUTHORIZING THE RECLASSIFICATION OF THE SEWER BOND FUND C05 TO NEW ENTERPRISE SEWER DEBT FUND E05 AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-07R.

Vote: Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-07R passed

RESOLUTION 23-09-08R: A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM C05 BOND FUND INTO FUND E05 ENTERPRISE SEWER DEBT FUND AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-08R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-08R passed

RESOLUTION 23-09-09R: A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM C03 VILLAGE DEBT INTO FUND E05 ENTERPRISE SEWER DEBT FUND AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass Resolution 23-09-09R.

Vote: Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Hartz – yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-09R passed

RESOLUTION 23-09-10R: A RESOLUTION AUTHORIZING FUND ADJUSTMENTS IN VARIOUS FUNDS AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-10R.

Vote: Ms. Cozad-yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-10R passed

New Business: None

Media: None

Ms. Cozad made a motion, seconded by Mr. Cottrell, to go into executive session with the solicitor and zoning inspector candidate to consider appointment. The motion passed with all in favor. Executive Session 5:15 p.m.

Mr. Hartz made a motion to, seconded by Ms. Cozad, to exit the executive session. The motion passed unanimously. Executive Session Adjourned: 5.:45 p.m.

RESOLUTION 23-09-06R: A RESOLUTION HIRING AND APPOINTING NICKOLAS BELLAS AS PART-TIME ZONING INSPECTOR FOR THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-09-06R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 4 yeas – 0 nays

Resolution 23-09-06R passed

Mr. Hartz made a motion, seconded by Mr. Cottrell, to adjourn the meeting. The motion passed with all in favor.

Council President Ruks adjourned the meeting at 5:48 p.m.

Approved:

October 17, 2023



President of Council



Clerk of Council



Village Manager