
RECORD OF PROCEEDINGS

Orwell Village Council REGULAR Meeting Date: November 21, 2023

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk Kimberly McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Denihan, Mr. Hartz, and Mr. Ruks.

Others Present: Village Manager Tami Pentek, Clerk-Finance Director Kim McKinley, and Fire Chief Scott Merlino.

Agenda:

Mr. Denihan made a motion, seconded by Mr. Hartz, to accept the agenda. The motion passed with all in favor.

Public: Corrine Schoren (Gazette) Warren Dillaway (Star Beacon)

Minutes:

Mr. Hartz made a motion, seconded by Mr. Denihan, to approve the minutes for the regular meeting held on October 17, 2023. The motion passed with all in favor.

Ms. Cozad made a motion, seconded by Mr. Cottrell, to approve the minutes for the work session held on November 14, 2023. The motion passed with all in favor.

Bills:

Ms. Cozad made a motion, seconded by Mr. Hartz, to approve the payment of bills. The motion passed with all in favor.

SCAD: Mr. Hartz provided a summary of meeting held on November 13, 2023.

Council President Ruks turned the meeting over to Village Manager Tami Pentek for departmental reports.

Streets/Lands & Buildings:

Mrs. Pentek reported that she met with each department regarding budget. Ms. McKinley was present at the meetings.

Mrs. Pentek provided a summary of her written report. Camera upgrades have been completed except for village hall. Easement paperwork has been submitted to the owners of Capp's Pizza building and is under review with their attorney.

The quote for cameras for the police interview room is estimated at \$3,000 and new flooring material estimate is \$700. Purchase complete by end of year. A quote for street department addition was received for \$16,000. One way signs were purchased and used for traffic control during Trick or Treat and holiday parade.

Water/ Sewer:

Mrs. Pentek provided a summary of her written report. Internet service was installed at iron plant to utilize the camera system.

Police Department:

Mrs. Pentek provided a summary of her written report.

Fire Department:

Mrs. Pentek provided a summary of her written report. The frame on the 1991 Ladder 331 is scheduled for minimum weld repair. The 1997 Pumper 332 has a split tank and vehicle will need to be replaced in the future. The 2020 Tanker 335 is scheduled for new paint in December. Paint is covered under warranty; salesman will transport personnel back to station. 2001 Pickup Truck 347 will have trailer hitch and bumper replaced at Midway. Bumper fell off while hauling the Argo. Grant was received for extrication equipment and cost is included in appropriation amendment.

Park and Recreation

A meeting was held on September 6, 2023, at Grand Valley Public Library; minutes provided.

Zoning: None

Solicitor's report: None

Planning & Zoning Commission: Next meeting scheduled for November 29, 2023.

Finance Report: Ms. McKinley provided a summary of her written report.

Mr. Hartz made a motion, seconded by Mr. Denihan, to approve the finance report. The motion passed with all in favor.

Mr. Hartz made a motion, seconded by Ms. Cozad, to accept donations for the fire department. The motion passed with all in favor.

Ms. Cozad made a motion, seconded by Mr. Denihan, to authorize the on-call pay for police. The motion passed with all in favor.

Mr. Denihan made a motion, seconded by Ms. Cozad, to eliminate the on-call pay for the water and sewer department. The motion passed with all in favor.

Old Business:

RESOLUTION NO. 23-11-01R: A RESOLUTION ACCEPTING THE BID BY UNION INDUSTRIAL CONTRACTORS FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT IN THE SUM OF \$128,900.00 TO BE PAID FROM THE B06 GRANTS FUND AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Ms. Cozad, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-11-01R.

Vote: Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan, Mr. Hartz – yea, Mr. Ruks-yea.

Vote: 5 yeas – 0 nays

Resolution 23-11-01R passed

RESOLUTION NO. 23-11-02R: A RESOLUTION APPROVING THE RENEWAL CONTRACT AND QUOTE WITH ANHEM BLUE CROSS/BLUE SHIELD AS THE ONGOING INSURANCE PROVIDER FOR THE VILLAGE OF ORWELL FOR FISCAL YEAR 2024 AND ITS EMPLOYEES INCLUDING THE 8.0% VILLAGE EMPLOYEE MATCH NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Denihan, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-11-02R.

Vote: Mr. Denihan, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 5 yeas – 0 nays

Resolution 23-11-02R passed

RESOLUTION NO. 23-11-03R: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND FISCAL OFFICER TO CONTRACT WITH ADP PAYROLL SYSTEMS FOR THE VILLAGE OF ORWELL ADMINISTRATIVE OFFICES AND EMPLOYEES AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Hartz, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-11-03R.

Vote: Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan, Mr. Hartz – yea, Mr. Ruks-yea.

Vote: 5 yeas – 0 nays

Resolution 23-11-03R passed

RESOLUTION NO. 23-11-04R: A RESOLUTION AMENDING APPROPRIATIONS IN VARIOUS FUNDS AND NOT DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Ruks, to waive the three reading rule. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass Resolution 23-11-04R.

Vote: Mr. Denihan, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 5 yeas – 0 nays

Resolution 23-11-04R passed

RESOLUTION NO. 23-11-05R: A RESOLUTION APPROVING THE EMERGENCY SERVICES CONTRACT BETWEEN THE VILLAGE OF ORWELL AND TOWNSHIP OF ORWELL FOR CERTAIN EMERGENCY SERVICES FOR THE TERM COMMENCING JANUARY 1, 2024, UNTIL DECEMBER 31, 2024, AND NOT DECLARING AN EMERGENCY. Ms. Cozad made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Mr. Cottrell, to pass Resolution 23-11-05R.

Vote: Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan, Mr. Hartz – yea.

Vote: 5 yeas – 0 nays

Resolution 23-11-05R passed

New Business: Mrs. Pentek made a request to proceed with the negotiation process in developing a scope of services and preparation of agreement with CT Consultants, Inc. Agreement to be reviewed by Village Solicitor and presented to council for approval. Ms. Cozad made a motion, seconded by Mr. Cottrell, for Village Manager to proceed with the negotiation for village engineering services. The motion passed unanimously.

Ms. Cozad thought the parade was fantastic. She announced that the Grand Valley High School will hold a Foundation Basketball Game to help raise funds in honor of Logan Zirzow who is battling Large B-Cell Lymphoma. Proceeds to aid other families inflicted with cancer and medical staff. Ms. Cozad discussed the rapid decline in school enrollment and how we may expand the village. She would like to consider offering tax abatements for new home construction.

Media: Mr. Dillaway asked for clarification on water treatment plant improvements.

Ms. Cozad made a motion, seconded by Ruks, to go into executive session to discuss personnel with no action to follow. The motion passed with all in favor.


Executive Session: 5:28 p.m. Motion passed to exit executive session at 5:55 p.m.

Mr. Cottrell made a motion, seconded by Mr. Ruks, to adjourn the meeting. The motion passed with all in favor.

Council President Ruks adjourned the meeting at 5:56 p.m.

Approved:

December 19, 2023



President of Council



Clerk of Council



Village Manager