

RECORD OF PROCEEDINGS

Orwell Village Council

REGULAR Meeting

Date: July 18, 2023

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk Kimberly McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Denihan, Mr. Hartz, and Mr. Ruks.

Others Present: Village Manager Tami Pentek.

Agenda:

Ms. Cozad made a motion, seconded by Mr. Denihan, to accept the agenda as amended with adding Resolution 23-07-04R. The motion passed with all in favor.

Public: Warren Dillaway (Star Beacon)

Minutes:

Ms. Cozad made a motion, seconded by Mr. Cottrell, to approve the minutes for the regular meeting held on June 20, 2023. The motion passed with all in favor.

Ms. Cozad made a motion, seconded by Mr. Cottrell, to approve the minutes for the work session held on July 11, 2023. The motion passed with all in favor.

Bills:

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the payment of bills. The motion passed with all in favor.

SCAD: Mr. Hartz provided a summary of his written report for a meeting held on July 10, 2023. Next meeting is scheduled for August 14, 2023.

Council President Ruks turned the meeting over to Village Manager Tami Pentek for departmental reports.

Streets/Lands & Buildings

Mrs. Pentek provided a summary of her written report. The street department is completing an inventory of all streets along with grade assessments. Any legislation documenting the latest improvement will be added to the inventory list in the future. CT provided an estimate for the repaving Sunset Dr. Mrs. Pentek recommended the 2" overlay, staying consistent with the previously paved portion.

Water/ Sewer:

The pins and links on the Headworks chain need to be replaced. Estimates are 3k-8k; Mr. Nevison is going to check with a fabricator to produce the six pins needed. Heavy water flows cause large chunks of fat burgers to accumulate causing pressure on rakes and wearing the pins. Leaving compactor door open allows chunks to drop; chunks may be manually processed bypassing the automated processing.

Police Department:

Mrs. Pentek provided a summary of her written report. The new cruiser was delivered. One full-time position is still open; Chief Fernandes has a couple prospects graduating from the academy.

Fire Department:

Mrs. Pentek provided a summary of her written report. The hot sticks are still on backorder. Mr. Hartz delivered the repaired generator. General maintenance and repairs will begin on vehicles once the cost is determined for major repairs. Fire Chief would like to purchase extraction equipment; he will research grants.

Park and Recreation

Report was emailed to council.

Zoning:

Mr. Hartz requested the village manager draft a letter outlining the Knox Box regulation; the letter should be mailed to all businesses.

Solicitor's report:

None

Finance Report:

Ms. McKinley provided a summary of her written report.

Mr. Hartz made a motion, seconded by Ms. Cozad, to approve the finance report. The motion passed with all in favor.

Old Business:

RESOLUTION NO. 23-07-01R: A RESOLUTION TO PROCEED REQUESTING SUBMISSION TO THE ELECTORS PURSUANT TO OHIO REVISED CODE §5705.03, §5705.19, §5705.191, §5705.25 and §5705.26 TO REPLACE AN EXISTING .5 MILL TAX LEVY FOR THE VILLAGE OF ORWELL FIRE DEPARTMENT AND DECLARING AN EMERGENCY. Ms. Cozad made a motion, seconded by Mr. Cottrell, to pass as an emergency. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Mr. Hartz, to waive the three reading rule. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Mr. Hartz, to pass Resolution 23-07-01R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan – yea.

Vote: 5 yeas – 0 nays

Resolution 23-07-01R passed

RESOLUTION NO. 23-07-02R: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE, SUBMIT AND ACCEPT FUNDS RECEIVED BY APPLICATION AND TO ENTER INTO A PROJECT GRANT AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR PURPOSES OF FUNDING THE DOWNTOWN WATER TOWER REPLACEMENT AND DECLARING AN EMERGENCY. Mrs. Pentek confirmed that the water tower is being replaced with pressure valves. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Denihan, to waive the three reading rule. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Hartz, to pass Resolution 23-07-02R.

Vote: Ms. Cozad - yea, Mr. Denihan - yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell -yea.

Vote: 5 yeas – 0 nays

Resolution 23-07-02R passed

RESOLUTION NO. 23-07-03R: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ADVERTISE AND OBTAIN REQUESTS FOR PROPOSALS FOR ANNUAL ENGINEERING SERVICES & GOVERNMENT CONSULTATION SERVICES FOR THE VILLAGE OF ORWELL AND FOR THE PURPOSE OF ESTABLISHING AN ENGINEER OF RECORD. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Ms. Cozad, to pass Resolution 23-07-03R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan – yea.

Vote: 5 yeas – 0 nays

Resolution 23-07-03R passed

RESOLUTION NO. 23-07-04R: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SOLICIT AND OBTAIN PROPOSALS FROM CT CONSULTANTS, INC. FOR ENGINEERING SERVICES, DESIGN PLANS AND BID REQUIREMENTS FOR THE RESURFACING PROJECT ALONG SUNSET AVENUE IN THE VILLAGE OF ORWELL AND DECLARING AN EMERGENCY. Mr. Denihan made a motion, seconded by Mr. Ruks, to waive the 24 hour notice. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Hartz, to pass Resolution 23-07-4R.

Vote: Mr. Denihan – yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea.

Vote: 5 yeas – 0 nays

Resolution 23-07-4R passed

New Business:

Ms. Cozad requested downtown revitalization/streetscapes to assist businesses in upgrading the storefronts be considered for the list of projects added to ARC funding request. Turning lanes and traffic study were discussed. Mr. Hartz added that a village engineer could research and provide direction. ODOT would need to approve any changes.

Mr. Hartz made a motion, seconded by Ms. Cozad, to adjourn the meeting. The motion passed with all in favor.


Media:

Mr. Dillaway inquired about the grant received for the water tower project. OPWC grant is for \$124,000 or 44% of project. The village will be responsible for the rest.

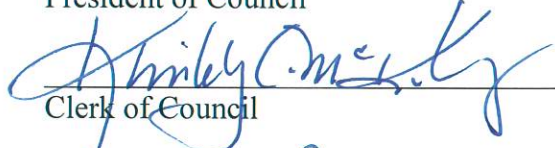
Council President Ruks adjourned the meeting at 5:24 p.m.

Approved:

August 15, 2023



President of Council



Clerk of Council



Village Manager