

RECORD OF PROCEEDINGS

Orwell Village Council

REGULAR Meeting

Date: April 18, 2023

Council President Ruks called the meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Roll Call: Clerk Kimberly McKinley performed roll call and the following council members were present: Mr. Cottrell, Ms. Cozad, Mr. Denihan, Mr. Hartz, and Mr. Ruks.

Others Present: Solicitor Cris Newcomb, Village Manager Tami Pentek, Fire Chief Scott Merlino, and Supervisor Shane Gregory.

Agenda:

Mr. Hartz made a motion, seconded by Mr. Cottrell to accept the agenda, The motion passed with all in favor.

Public: Timothy Lord (Gazette)

Minutes:

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the minutes for the regular meeting held on March 21, 2023. The motion passed with all in favor.

Mr. Denihan made a motion, seconded by Mr. Cottrell, to approve the minutes for the special meeting held on March 27, 2023. The motion passed with all in favor.

Mr. Hartz made a motion, seconded by Mr. Denihan, to approve the minutes for the work session held on April 11, 2023. The motion passed with all in favor.

Bills:

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the payment of bills. The motion passed with all in favor.

SCAD: Mr. Hartz provided a summary of his written report. Next meeting is scheduled for May 8, 2023.

Council President Ruks turned the meeting over to Village Manager Tami Pentek for departmental reports.

Finance Report:

Mrs. Pentek provided a summary of her written report.

Mr. Hartz made a motion, seconded by Mr. Cottrell, to approve the finance report. The motion passed with all in favor.

Streets/Lands & Buildings

Mrs. Pentek provided a summary of her written report. Mr. Gregory reported the length of culvert on Leffingwell spans 432' without a catch basin. Catch basins should be placed no greater than 150' apart. He is hoping to locate covered drains. The backhoe needs repaired.

Water/ Sewer:

Mrs. Pentek provided a summary of her written report. Security issues are being addressed.

Police Department:

Mrs. Pentek provided a summary of her written report. Two part-time officers have been sworn in and the department is planning to add a third full-time officer.

Fire Department:

Mrs. Pentek provided a summary of her written report. The hot sticks are still on backorder; it was suggested the department look for other vendors. May consider cancelling order or looking for new vendor. Chief Merlino reported that ATECH will hold a 120 transition class at the fire department. Classes will be held every Saturday with make days at the end. Class size will be 8-10 individuals. The fire department will need to purchase a set of gear for new the member at a cost of \$6000. VFD currently has nine members.

Park and Recreation

No report

Zoning:

No report

Solicitor's report:

No report

Clerk's report:

Ms. McKinley provided a spreadsheet of estimated resources and expenditures for 2023. In addition, she provided information on the Star Ohio program.

Old Business:

RESOLUTION NO. 23-04-01R: A RESOLUTION ALLOCATING AND APPROPRIATING FUNDS RECEIVED FROM THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FOR OHIO NON-ENTITLEMENT UNITS OF LOCAL GOVERNMENT (NEU GRANT FUNDS) – FOR THE COST OF UPGRADES AND REPAIRS TO THE VILLAGE OF ORWELL WATER TREATMENT PLANT IN THE SUM OF \$167,100.00 AS ESTIMATED BY HESS & ASSOCIATES ENGINEERING, INC. AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass as an emergency. The motion passed with all in favor. Ms. Hartz made a motion, seconded by Ms. Cozad, to waive the three reading rule. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Ms. Cozad, to pass Resolution 23-04-01R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan-yea.

Vote: 5 yeas – 0 nays

Resolution 23-04-01R passed

RESOLUTION NO. 23-04-02R: A RESOLUTION APPROVING THE PURCHASE OF A GENERATOR FOR THE VILLAGE OF ORWELL ADMINISTRATIVE OFFICE (VILLAGE HALL) FROM SHEPP ELECTRIC IN THE SUM OF \$21,170.00 AND OTHER COST INCURRED FOR ADDITIONAL UPGRADES ESTIMATED AT \$5,000.00 USING FUNDS FROM THE CAPITAL LANDS AND BUILDING FUND (D11) WITH NOPEC REIMBURSING APPROXIMATELY \$7,000.00 AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Denihan, to pass as an emergency. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass Resolution 23-04-02R.

Vote: Ms. Cozad-yea, Mr. Denihan-yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea.

Vote: 5 yeas – 0 nays

Resolution 23-04-02R passed

RESOLUTION NO. 23-04-03R: A RESOLUTION APPROVING THE CONTRACT WITH TD CONCRETE LEVELING, LLC FOR CERTAIN SIDEWALK REPAIRS LOCATED WITHIN THE VILLAGE OF ORWELL IN THE SUM OF \$29,850.00 TO BE TRANSFERRED FROM THE CAPITAL INFRASTRUCTURE FUND (D10) AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Mr. Ruks, to pass as an emergency. The motion passed with four in favor, Ms. Cozad – nay. Mr. Hartz made a motion, seconded by Mr. Denihan, to waive the three reading rule. The motion passed four favor, Ms. Cozad – nay. Mr. Hartz made a motion, seconded by Mr. Ruks, to pass Resolution 23-04-03R.

Vote: Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-nay, Mr. Denihan-yea, Mr. Hartz – yea.

Vote: 4 yeas – 1 nays

Resolution 23-04-03R passed

RESOLUTION NO 23-04-04R: A RESOLUTION TRANSFERING FROM THE GENERAL FUND TO CAPITAL FUNDS FOR FISCAL YEAR 2023. Mr. Hartz made a motion, seconded by Ms. Cozad, to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass Resolution 23-04-04R.

Vote: Ms. Cozad-yea, Mr. Denihan-yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea.

Vote: 5 yeas – 0 nays

Resolution 23-04-04R passed

RESOLUTION NO. 23-04-05R: A RESOLUTION AMENDING APPROPRIATIONS IN VARIOUS FUNDS. Mr. Hartz made a motion, seconded by Mr. Ruks to waive the three reading rule. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to pass Resolution 23-04-05R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan-yea.

Vote: 5 yeas – 0 nays

Resolution 23-04-05R passed

RESOLUTION NO. 23-04-06R: A RESOLUTION OF NECESSITY REQUESTING CERTIFICATION FROM THE ASHTABULA COUNTY AUDITOR PURSUANT TO OHIO REVISED CODE §5705.03, §5705.19, §5705.191, §5705.25 and §5705.26 TO REPLACE AND/OR RENEW AN EXISTING .5 MILL TAX LEVY AND DECLARING AN EMERGENCY. Mr. Denihan made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Ms. Cozad made a motion, seconded by Mr. Denihan, to pass Resolution 23-04-06R.

Vote: Ms. Cozad-yea, Mr. Denihan-yea, Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea.

Vote: 5 yeas – 0 nays

Resolution 23-04-06R passed

RESOLUTION NO. 23-04-07R: A RESOLUTION AUTHORIZING THE FISCAL OFFICER/CLERK TO RECONCILE AND/OR MODIFY PAYROLL PAYMENT PROCEDURES FOR ANY AND ALL SALARIED EMPLOYEES OF THE VILLAGE OF ORWELL IN ORDER TO PROPERLY ALLOCATE CORRECTED SALARY FIGURES OF SAID EMPLOYEES PURSUANT TO THE WAGE SCALE AND CONTRACTS HELD WITH THE VILLAGE OF ORWELL AND ITS EMPLOYEES AND DECLARING AN EMERGENCY. Mr. Hartz made a motion, seconded by Ms. Cozad, to pass as an emergency. The motion passed with all in favor. Mr. Hartz made a motion, seconded by Mr. Cottrell, to waive the three reading rule. The motion passed with all in favor. Mr. Denihan made a motion, seconded by Mr. Hartz, to pass Resolution 23-04-07R.

Vote: Mr. Hartz – yea, Mr. Ruks-yea, Mr. Cottrell-yea, Ms. Cozad-yea, Mr. Denihan-yea.

Vote: 5 yeas – 0 nays

Resolution 23-04-01R passed

Mr. Hartz made a motion, seconded by Mr. Ruks, to adjourn the meeting. The motion passed with all in favor.

Council President Ruks adjourned the meeting at 5:27 p.m.

Approved:

May 16, 2023



President of Council



Clerk of Council



Village Manager