

VILLAGE OF ORWELL • TAX DEPARTMENT
PO BOX 56 • ORWELL, OH 44076
www.orwellvillage.org
FORM W-3

WITHHOLDING TAX RECONCILIATION

PHONE: 440-437-6459
FAX: 440-437-1055

1. Total number of employees
2. Total payroll for the year \$
3. Less payroll not subject to tax \$
4. Payroll subject to tax \$
5. Withholding tax liability @ 1% of Line 4 \$

- Total Orwell Income Tax Withheld Tax Year 20
- First quarter ending March 31 \$
 - Second quarter ending June 30 \$
 - Third quarter ending September 30 \$
 - Fourth quarter ending December 31 \$
 6. Total remitted for the year \$
 7. (a) Overpayment \$
 - (b) Additional Tax Due \$

EMPLOYER'S NAME

EMPLOYER'S ADDRESS

PHONE NUMBER

DATE

AUTHORIZED SIGNATURE

INCOME TAX OFFICE USE ONLY:

INSTRUCTIONS

ATTACH FEDERAL W-2 FORM OR ELECTRONIC REPRODUCTIONS BEARING THE REQUIRED INFORMATION IN EITHER CARD OR LISTING FORM.

If item 7(a) above indicates overpayment and refund is desired, attach explanation and request to this Form. If additional tax due is indicated, attach payment when filing.

The tax ordinance requires the annual preparation and filing of this report from all employers subject to the tax. Reports must be mailed to the Village of Orwell Income Tax Department, PO Box 56, Orwell, OH 44076 on or before January 31.

RETURN PART 1 - KEEP PART 2 FOR YOUR RECORDS